

New Ipswich Historical Society Minutes of Annual Meeting October 21, 2021 (7:00 p.m.)

Present: Pat Lage, Peggy Lee, Michelle Pelletier, John Poltrack, John Rosenfelder, Sharon Rosenfelder, Craig Smeeth, Carl Toko, and Dan Ziarnik-Case

Visitor: Kim Black attended this evening's meeting.

Old Business

- 1. Minutes:** John R. moved that the minutes of the annual meeting in September be accepted, Craig Smeeth seconded the motion, and they were unanimously approved.
- 2. Treasurer's Duties:** Pat, John, and Peggy will meet in November to divvy up the treasurer's duties, including handling of NIHS finances, filing required documents with the town, state, and federal government to maintain our non-profit status, and administering the website) so that there is a smooth transition as Pat "retires" as treasurer.
- 3. Report on Work of Acquisition/Deaccession Sub-Committee:** Sharon distributed a handout that outlined the purpose of, focus, and criteria for acquiring and deaccessioning items in the collection, as well as areas to build upon. The sub-committee, comprised of Sharon, Carl, and Peggy, recommended the creation of a form that outlines these criteria and the policy governing all donations as well as the formation of a collections committee to assess whether donations/items should be added or eliminated from the collection. Donations not accepted for inclusion in our collection will be returned to the donor. NIHS has the authority to determine what to do with items deaccessioned from the current collection. Whether the collections committee or the entire Board should have the final say about acquisitions and deaccessioned items has yet to be decided.
- 4. Oral History Project Update:** John R. will contact David Kuerulainen and Freddie (Friedericke) Kazo to gauge their interest in being interviewed. Craig has not heard back from Meredith Lund about her interest. Peggy is still transcribing Betty Thoms' interview.
- 5. NIHS at October Fest:** John and Sharon R., Dan, Carl, and Peggy represented NIHS at October Fest (at the playground). The event itself was sparsely attended. A few people stopped by to ask questions, and Ken Lehtonen, Sr. spoke with John about old coins and other items discovered on his parents' land on Binney Hill Road.

New Business

- 1. Black/Gluck Proposal for Inventorying and Archiving Current Collection:** Kim Black and Mitch Gluck have invited NIHS Board members to their home (19 Page Hill Road in Smithville) at 7:00 p.m. on November 11, to present their proposal for inventorying, organizing, and archiving our current collection so that it is preserved for future generations

and accessible to interested individuals, visitors to the Society, educators, students, and researchers. Kim also stressed the need for redundant data storage.

2. **Report on Visit to New Boston Historical Society:** John Poltrack and others recently visited the New Boston Historical Society, where his mother serves on the Board. Take-aways from the visit include: NBHS sets up rotating displays and exhibits of relevant local traditions and events, and benefits from a well-defined collections policy.
3. **NIHS Clean-Up:** On Saturday, November 6, at 9:00 a.m., Board members will clean, rake leaves, and close the Society for winter.
4. The NIHS Board will not meet in December.
5. The meeting adjourned at 8:00 p.m.
Next Meeting: Thursday, November 18, 2021 at 7:00 p.m. at the Rosenfelders (86 Fox Farm Road).

Respectfully submitted,
Peggy Lee